



Contact Us!!

For additional questions and/or concerns,
please feel free to contact:

**Property Standards Authority
Neighborhood Services Department
401 Capitol Heights Boulevard
Capitol Heights, MD 20743
301-420-3000**



Obtaining Your Town of Capitol Heights Permit?

You Must Provide:

- Prince George's County permit
- Utility permit(s) (*WSSC, Pepco and Washington Gas when applicable*)
- Scope of work to include any drawings
- Total cost of the project

***Complete the provided building permit application.*

**1 Capitol Heights Boulevard
Capitol Heights, Maryland 20743**

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(301) 336-0626
—

tipline@capitolheightsmd.com
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<http://www.capitolheightsmd.gov>



Building Permits

Neighborhood Services
Department
Town of Capitol Heights





When is a permit needed?

Building permits are required for most work on both residential and commercial buildings and structures.

Below is a list of the most common work that requires permits from the Town of Capitol Heights:

- Additions
- Alterations or Renovations
- Deck, Patio or Porch
- Fencing
- HVAC Systems
- Roofing
- Roof Mounted Solar Panels
- Plumbing
- Electrical

No Permits Needed

No permits are needed for the following work:

- Carpet, vinyl and ceramic tile flooring installation.
- Painting, paneling over existing walls and wallpapering.
- Ordinary minor repairs, done in kind.
- Shed – less than 500 square feet



Requirements

Permits from Prince George's County and any other corresponding utility permits must first be obtained prior to obtaining a permit from The Town of Capitol Heights.

The Town of Capitol Heights requires a separate permit, issued by the Town of Capitol Heights, for all work being performed within the incorporated Town of Capitol Heights, congruently and in conjunction with permits that are required by Prince George's County for a property owner or his/her authorized agent to erect, construct, enlarge, alter, move, improve, remove, connect, demolish or raze any building or structure, change an exit, or alter/install any equipment regulated by the Prince George's County Building Code. **(See Prince George's County Department of Permitting, Inspections, and Enforcement – DPIE)**, as well as, any utility permits required from (Washington Gas and/or Washington Suburban Sanitary Commission – WSSC). This requirement is for both residential and commercial property, land, and lots within the incorporated Town of Capitol Heights.



STOP WORK!

If you are performing work and not sure you need a permit. Please stop all work and immediately contact us.

In the event that work is being performed without obtaining a permit a "STOP WORK" order can and will be issued. It is possible to receive a "STOP WORK" from both Prince George's County and the Town of Capitol Heights.

PLEASE NOTE: that these are two "separate" incidents. Only a Prince George's County representative can authorize the removal of Prince George's County "STOP WORK" order, and only a Town of Capitol Heights representative can authorize the removal of a Town of Capitol Heights "STOP WORK" order. No work can be performed until the "STOP WORK" order(s) are removed.

Fines

Defacing, removing without approval, or violating a "STOP WORK" order is punishable by imprisonment of six (6) months and/or a fine up to \$1,000 per day.