

11.16.21 - 12.07.21 | 7:30pm - 8:30pm

# EDUCATIONAL CLASSES



CW Caroline Brown

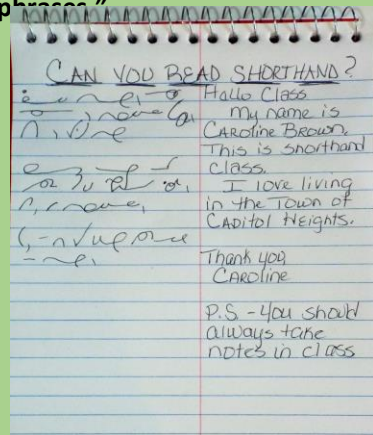
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## Shorthand for Beginners

### Writing Shorthand

Have you ever wanted to write "Shorthand"? Shorthand is defined as "a method of rapid handwriting using symbols to represent letters, words and phrases"



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Mastering the secret symbols of Shorthand, is a skill that you can use for the rest of your life.

### Learning shorthand is a great skill that can be used to:

- Take Quick notes in Meetings
- Take Quick notes in Class
- Write quick messages while on the telephone
- Quickly jot down notes and responses
- Write quick thoughts before you forget them

Learning beginning shorthand, will allow you to be able to write quick passages at 40 to 50 words per minute, with regular practice. With more practice, you can achieve 80 words per minute.

Education/TV Committee \* cbrown@capitolheightsmd.com \* 301-793-1386

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## TV/Movie Class for Beginners

*Ever wondered how Movies are Made? Join us to find out.*

### Making Movies

If you're interested in learning how to make a Quick Videos/ Movies, this class is for you.

You will learn the basics to make a short video and finalize it. Thus, will be an accelerated video class; however, easiest enough for anyone to learn.

**IT'S FREE:** See you in Class.

*(Come early to pre-register before class).*

*Note:* Students can use this class for School and College extra credit and Internship programs.



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Class 1	How to Create a Movie- <small>SETTING UP YOUR PROJECT</small>
Class 2	Cleaning up your Photos/Video
Class 3	Start Making Your Video
Class 4	Finalizing your Video
Class 5	Saving your Video – Playing the Video

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