



# Town of Capitol Heights

"A unique experience. Discover us!"

**MAYOR & COUNCIL  
PUBLIC SESSION  
MARCH 22, 2021  
7:00 PM**

## **Zoom Meeting**

<https://zoom.us/j/96012003975?pwd=ZTZwL3JvZWZicWJ0L1p1VXdwWUt6Zz09>

Meeting ID: 960 1200 3975 - Passcode: 487704

By Phone (301) 715-8592 - Passcode: 487704

## **PUBLIC SESSION AGENDA**

- I. Call to Order:** Mayor Pro Tem – Renita A. Cason
- II. Roll Call:** Robin Bailey-Walls, Town Clerk
- III. Non-Denominational Prayer**
- IV. Pledge of Allegiance**
- V. Approval of the Agenda**
- VI. Approval of Minutes** – Approval of the March 15, 2021 Public Hearing Meeting Minutes
- VII. Legislative Items –**
  - 1. Proclamation – In Recognition of All-Women Town Council During Women’s History Month –**  
Town Clerk
  - 2. Resolution 2021-21 -A Resolution Approving the Lease/Purchase of Three Vehicles for the Police Department –** Chief Cummings/ATA Miller
  - 3. Resolution 2021-22 - A Resolution to Toll and Re-Instate the Running of the Suspension Period Regarding Resolution 2021-12 Adopted to Temporarily Suspend the Mayor from Office in Accordance with Section 219 (Suspension of the Elected Official) of the Town of Capitol Heights –**  
ATA Miller
- VIII. Greenhouse Status –** ATA Miller
- IX. Status of Property Taxes –** ATA Miller
- X. Newsletter Publication–** ATA Miller
- XI. Public Comments**
- XII. Senior Management Reports –** ATA Miller and Chief Cummings
- XIII. Action Item Tracker Additions -** Mayor Pro Tem Cason
- XIV. Council Announcements**
- XV. Public Comments**
- XIII. Adjournment**

**Council expected to adjourn the Public Session Meeting to Convene Closed Session to discuss Personnel as it relates to Hiring the Town Manager**

**Please Note:** Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Council retire to executive or closed session the chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.



# Town of Capitol Heights

*"A unique experience. Discover us!"*

## **CLOSED SESSION**

**March 22, 2021**

**10:35PM**

- I.** CALL TO ORDER
- II.** ROLL CALL
- III.** CLOSED SESSION – **Personnel; Hiring the Town Manager**
- IV.** ADJOURNMENT

**MAYOR & COUNCIL  
PUBLIC HEARING MINUTES  
MARCH 15, 2021  
7:00 PM**

<b>Meeting Purpose:</b> Mayor and Town Council Public Session		
<b>Date:</b> 03/15/2021	<b>Time:</b> 7:01PM	<b>Room:</b> Teleconference
<b>Chair:</b> Renita A. Cason, Mayor Pro Tem Cason		<b>Scribe:</b> Town Clerk – Robin Bailey-Walls
<b>Call-in Number: (301) 715-8592</b> Meeting ID: 960 1200 3975		<b>Password:</b> 487704

*P= present; E = Excused Absence T = present via teleconference; A= absence (not excused) R= Resident G = Guest*

Chair/Voting Members:			
<b>T</b>	Mayor Pro Tempore – Renita A. Cason	Acting Town Administrator – Darrell Miller	<b>T</b>
<b>T</b>	Council Member Rhonda A. Akers	Chief of Police - Mark Cummings	<b>T</b>
<b>T</b>	Council Member Caroline Brown	Town Attorney – Kevin J. Best	<b>T</b>
<b>T</b>	Council Member LaTonya Chew	Town Clerk – Robin Bailey-Walls	<b>T</b>
<b>T</b>	Council Member Faith T. Ford		
<b>T</b>	Council Member Elaine Williams		
Guests/ Residents			
<b>R</b>	Jean’s Pad	Kelly	<b>G</b>
<b>R</b>	Melissa	Latoya	<b>G</b>
<b>R</b>	Amanda Anderson	NBC 4 WRC	<b>G</b>
<b>R</b>	James Brown	Darrell Carrington (Town Lobbyist)	<b>G</b>
<b>R</b>	Netina Finley	Marc Fitzgerald	<b>G</b>
<b>R</b>	Monica Johnson	Steven McKenzie	<b>G</b>
<b>R</b>	Shawn Maldon	Crystal Overstreet	
<b>R</b>	Linda Monroe (Former Council Member)	Jill Sege	<b>G</b>
<b>R</b>	Elliot Reed	Christopher Stevenson	<b>G</b>
<b>R</b>	KJ Stanton	Latasha Ward	<b>G</b>
		Sean Wilson	<b>G</b>
		Oronda Wright	<b>G</b>

- I. Call to Order:** Mayor Pro Tem Cason
- ATA Miller explained he changed the agenda based on recommendations by Town Attorney; deferred to Attorney
  - Attorney Best – Reviewed the agenda after the posting
  - According to Open Meetings Act agendas can be revised up to and through the meeting. This agenda reflects a legislative hearing.

**II. Pledge of Allegiance**

- III. Prayer – CM Faith Ford
- IV. Roll Call: Robin Bailey-Walls, Town Clerk

V. Approve the Agenda

- **Motioned approve the agenda by CM Akers with the changes, Seconded by CM Brown**

- **Vote**

CM Akers – Y

CM Brown – Y

CM Chew – Y

CM Ford - Y (Asked about the Public Comments Changes)

ATA Miller – Based on the recommendation of the Town Attorney, Mr., Maldon is suspended as Mayor and his comments are part of the public comments.

CM Williams – Y

**Vote Carries 5/0**

VI. Hearing Opening Statement and Rules – ATA Miller

VII. Presentation of Charter Amendment Resolution 2021-18- A Charter Resolution to Amend the Charter of the Town of Capitol Heights to Temporarily Abolish the Office of the Mayor and Reassign the Duties of the Office of the Mayor Until the Next Election – Read by Town Clerk

- **CM Akers** – This has been a long time going; I was hoping to resolve this; things continued to escalate. There were a lot of things like chairing of meetings. I can't talk much about the Resolution because Mr. Maldon has a petition out. I defer to the Town Attorney.
- **CM Brown** – Based on a legal case that Shawn Maldon has against the Town, more specifics can be given by Attorney Best. Mayor Shawn Maldon was suspended on January 25, 2021 by Charter Amendment 2021-05 based on violations and conduct unbecoming an elected official. He has continued to act in his mayor capacity which is prohibited by the suspension which shows that he has violated the terms of his suspension. The Mayor position requires a leader and in order for the Town to succeed we need a leader that can lead the Town. If you review the prior Resolutions, they will indicate that we did not have that for the Mayoral position.
- **CM Chew** – No comments at this time.
- **CM Williams**- This occasion is one that puts me in the mind of needing to have all of our Community where we need them. The challenge of the role of Mayor s it relates to executing Ordinances, is a big one. Our budget is one of the Ordinances. We need to have it executed properly. Under the leadership that we're experiencing, other values seem to bubble to the top. The community kind of values and that sort of thing, seems to be more important and more prominent than the job of carrying out the Ordinances. The things that we have experienced since this elected body convened, has demonstrated a need to follow a leader and not be separated. There is separation and the leader is at the helm of that. It is difficult for the whole body to rise. We executed the suspension and that suspension didn't seem enough to relieve us of the divisions. Therefore, I too am in support of adopting this Resolution in order to have us all rise to our best selves in our community. I think it's a detriment at following leadership that excludes as opposed to include is difficult at best. When a leader is separating as opposed to bringing together, that creates an abyss. I think that's what we're looking at, at this time. With this temporarily abolishment of the office, there's a chance for the Council to come together and make the rules that need to be made with the support of our community.

## VIII. Public Comments

- **KJ Stanton**- New resident; saddened tonight by what's transpire; I tune in and have been watching and listening for about a year or so. I've had an opportunity to meet all the Council Members.; CMs Ford, Brown and Williams and believe they all have good hearts. I'm concerned as a new resident and an individual who is millennium to see what's taken place and to see how the tides have turned. Baffled by CM Williams stating the suspension didn't do what it needed to do. I don't believe the suspension is over to my understanding. I don't know how that rings true if it's not completed. I know that Mayor Maldon has done a significant amount of work in the community. Politics doesn't mean that we'll all be friends and the we'll all sing Kumbaya together, but you'll know a man by his works. One thing I can say is that Mayor Maldon has been out in the community. My feet have hurt from knocking on doors and shaking hands and picking up trash out of peoples' yards with him. I've walked the streets with the senior citizens and community and getting trash cans for individuals that are saying I've been trying to get the Town to help me with these issues and said nobody's reaching out to me. Mayor Maldon has gone out of his way; out of his pocket to see that things are taken care of.; using his own money to see that people were feed. So, I'm concerned about some of the remarks that I've heard over the years. I'm concerned tonight about what precedent this is about to set. The only thing that I can say to Mayor Maldon is keep the faith., God vindicates those that are integral. I definitely, whole heartedly will continue to support Mayor Maldon in the work he's doing, has done and will continue to do.
- **James Brown** – I'm wondering why we're having this hearing? In the Fall there was a proposal for this Resolution but it failed. How can you say he didn't follow terms of the suspension? What were the terms? CM Williams mentioned during the suspension hearing that it was a time for healing. Every meeting since then, there's been no healing going on. Zero. CM Brown said he violated terms. What were the terms? We don't know about it. The Resolution doesn't state it. I think this meeting is a waste of time. I'd rather you spend working on this tax bill that you've been working with the County on for the last eight months. I'd rather you spend time working on the streets.
- Point of Order – Several Council members (off topic)
- **Monica Johnson** – I agree with some of the Council people saying the Town does need a leader. They are absolutely correct. The Town does have leadership and will always have leadership. I'm embarrassed to know that we are working so hard in the Town to suspend the Mayor. I have yet to see a legitimate reason. So, with the Town Attorney on the line, it would be nice if he went over the actual reasons why the Council has voted. CM Brown said the Town needs a leader and we voted and I think the residents should be determining is the Mayor should be suspended not the Council. So, with that said, it needs to come to the residents for the residents to decide because we voted for the Mayor; just like we voted for the Council. I think this is an embarrassment. He leads the Town. Everybody doesn't like what he does or say but this is the way we're going. In fact, we should step back and say, we may not all get along, but we need to get along. We have to care of the business of the Town. We have spent so many meetings talking about suspending the Mayor. Again, I just want to remind Council that the residents voted the Mayor in. So, I don't think it's proper for you to vote the Mayor out. If he has violated some rules, let us hear what the rules are. Not on your time. Let the residents decide not on a Resolution that you decided. He is doing good work for the Town. You may not like it and I may not like it but it's moving the Town forward. We need a leader. The Town doesn't need to be standing still trying to decide what to do next. We need to being in young people so they can be the future of our government. No that you can't, you can but I would want you to reconsider the suspension to do the good work for our Town. And, also let the residents decide who becomes Mayor because that's what we voted for.

- **Amanda Anderson** – My name is Amanda Anderson and I live in London Woods. The Mayor is one of the hardest people I know. He is a leader that will do what it takes to do accomplish real (inaudible) for the community which is something. He will fight for the people. The only detriment in my opinion and I believe many others, on this call is that he won't be able to fight for the people, he won't be able to stand for the people, lead for the people that elected him to do that. I urge the Council to please listen to the residents and do what we have elected you to do. To represent us. We want Mayor Maldon to continue to lead. I do believe he leads for the people.
- **Former Council Member Linda Monroe** – I would like to highlight the things that I've heard. My comments except for a tax paying citizen I this Town, I don't have a dog bone in this fight. One thing that I've heard is that the citizens can make the choice and that is very true. That is why we have elections. Citizens can make their voices heard. We have three thousand registered voters and our average for the last twenty years has been between three hundred pushing and four hundred voters. Remember over three thousand registered votes and we have twenty people on Zoom call. So, all of us must remember the same way it works on all levels of government, whether its federal, state or municipal local government, you elect your officials whether because they represent what the citizens want. So, at this point you cannot change municipal voting because of this situation because that's not how it works. It works with the officials that were elected; they have the leverage. The Charter is the governing body. When the Charter is being changed the citizens can come and put their input in. When the meetings are being held the citizens can come put their input in. Unfortunately, it's like all of the sudden this is what's coming, because the citizens are now coming because of the situations. The citizens should have been coming all along. I do know that some of the things that have gone on, can not be said in an open forum because there are legal things that are on the table. That's just common sense. So, with this whether I like it or don't like it there is the referendum process. Any one who is going through this and my heart goes out to the Mayor. I want men his age to succeed. For me and I have been going to the meetings since day one, and before they went on Zoom. I'm a stickler for how you run a meeting.
- **CM Cason** – Council member Monroe your time is up.
- **KJ**- I am also new to Capitol Heights. I've been here a little over a year and surprised of the goings on but am glad to be informed. I know the previous speaker mentioned there are some things that can't be aired due to legal reasons. I'm curious, are the violations what she was speaking of that can't be aired? I'm also curious now as to what rules were violated. Could someone just confirm that so we're just wondering what happened?
- **Latasha Ward** – I remember when the Mayor was running with the team of people that he had put on his slate. My hope was that everybody would have been able to work together and move the Town forward. Since he's been in office before COVID-19, I was able to in a lot of activities with him trying to uplift the community as far as the economic development; putting the light on different businesses and trying to help the community. I've always witnessed him as being a person of service; a person that was connected with the community. So, I'm hoping that you all of could work through this one. You are the gateway to DC so you're in a prime area. It would be nice to see you rise to the occasion. Leaders, lead. I looked at him to try to make the Town of Capitol Heights the best that it could be. Reconsider it, work through it.
- **Shawn Maldon** – This is not the best situation. I am nevertheless grateful that you all are on. I wanted to touch on a couple of things really quickly. This is a hearing to abolish the office of the Mayor. This is not something that's light. This is not something that's a feeling. This is not something that an opinion. This is something that four Council Members; potentially it's four, want to do. In essence change the very fundamental document of the Town; constitution, the Charter to temporarily abolish the office of the Mayor. He tis is not something that you say hey we don't like you so this is what we're going to do. And if you do you do have every right to say we're abolishing it and here's why, 1, 2, 3, 4 and 5. But that didn't happen today. What happened

is you heard people talk about division. You heard people talk about there's differences of opinion. You've heard people say certain things that aren't backed with anything. You didn't hear any facts. You didn't hear any proof. You didn't hear any specifics of wrong doing. And, I urge wholeheartedly the Council to reconsider. I urge you to reconsider your desire to un-seat me for personal reasons and to get back to the quality-of- life issues that are important to our residents. Our residents should come first. President Biden just signed the American Rescue Plan. We have over 3 million dollars coming to the Town. What's the plan? What are we going to do for our residents? Let's not worry about trying to kick the Mayor out and un-seat him. Council Woman Williams talked about division. It can be healthy! Republicans and Democrats can work together. And we're all Democrats! We should at least be able to work together. I'm going to urge wholeheartedly urge the Council to reconsider voting yeas to this Resolution. I'm going to ask you to vote no. No, I'm nit going to take part in making such a monumental move and abolish the office of the Mayor. I see we might have press on, news media; channel four news. I want to say that even if the does happen; even if the office of the Mayor is abolished and I sit down, there is the Town of Capitol Heights Civic Association that I founded. We're going to continue doing the work of the people because that's where my heart is. It's not in the title of Mayoral ship. It will any facts. still go on...

- **CM Cason** – Mr. Maldon your time is up.
- **Jill Sege** – I have known Mayor Maldon for well over a decade and have seen his leadership skills and his passion for the community. I have done volunteer work with him Capitol Heights. I just want to reflect that anybody that spoke tonight who was not a Council person, was a resident who was in favor of Mr. Maldon. I also want to recognize there are only twenty people on this entire call. So, I want the Council people to really consider who leads the community. Are the leaders there for the community? Are they there for themselves because I haven't heard any facts to back up what you're saying? The only reason you gave is posing what you're saying. That's not enough. The community deserves to know that.
- **Christopher Stevenson** – I am a Democratic Central Committee Member out of District 24. I'm here tonight because I want to let you all know that during the time when I've done District 24 events, Shawn Maldon has been a spokesperson for the City and someone I've worked with along with the other Council Members. I just want to let everyone that if it wasn't for him, these different events; different activities that myself and some of my colleagues have put on in Capitol Heights, Fairmont Heights, Glenarden, and Seat Pleasant wouldn't have occurred. I think we have to be very honest about where we want to go if this wasn't in place. I truly respect all of the Council Members of the City. I respect the Mayor. I have worked with each and everyone of you all through the years. I think that the dynamics that you all present, is truly what makes the City progress. Without the Mayor at the helm, and you all assisting him and so forth, we find ourselves in possible inadequacy to really present the best City to City Members but also to the State of Maryland and everyone else. So, Council Woman and Member of the Council I do support the Mayor and the continued relationship I have with you. Thank you for yielding the time. I really appreciate it.
- **Elliot Reid** – First and foremost I'd like to congratulate everyone for the healthy civic discourse. Democratic participation requires voices from all sectors but in that interest it's important to note that not all residents of Capitol Heights do support the Mayor. Not all residents of Prince Georges County support the County Exec. There are different opinions but I can say is we are very much supportive of our Council. We're supporting the work they're having to do during this difficult time of COVID. This very difficult task of deciding the leadership of the Town is not taken lightly although no one is commenting on specifics because there's an acrimonious and hostile circumstances. We can say there have been multiple hearings and multiple meetings and the case has been laid out fairly substantially. The evidence is there for anyone to review whether they're a member of the public or the press. The key consideration now is what is in the best interest of

the people of Capitol Heights. Back to Mr. Stevenson, we're not here to talk about Fairmount Heights or anything Mr. Maldon has done any where else. We're talking about what needs to be done for the City/Town of Capitol Heights. The Council which represents us by a majority vote has said, this is a toxic situation that we need to remove in order for us to move forward. One individual is not so important that we need to have a single further Hearing about this. Tonight, can resolve this and do all the wonderful programs, political or not that are supposed to serve people.

**IX. Council Members:**

**CM Akers** – Thanks everyone that did give a speech. There are things going on with this Town where our Mayor did not follow rules on things that needed to be done. This is a toxic situation for the Council there were times that we couldn't move the Town. The Town was being held hostage because of things that were not being done. So, I don't know what you all know. As far as being a Council Member, you can't judge that book by the cover. You have to open up the inside of it to see what's on the inside of the book. We the Council, went through the inside, the outside, the round-about of this thing with the Mayor. So, this is not something we put on a personal level; that we personally don't like the Mayor. Because of the Petition, there are things we can't actually go in to but I will refer you back to the Town Attorney if that's an issue. You just have to know what's on the inside. We the Council have been battling this. Our Mayor and each Council Member of this Council, we have all been disrespected by this Mayor. Not one of us Council Members did he not disrespect. So, I'm going to leave it at that. We need to move the Town forward as a Council and that's what we want to do. We have a plan on how we want to do that. We don't have to have a Mayor or a Mayor position to move the Town. We can still do that. None of the citizens have experienced this. You saw the good side of Mayor Maldon. You saw the smiles and the happiness. We did not see this and there was no leadership. There was sparing back and forth about Roberts Rules; not accepting Motions; interfering with the votes. There were a lot of things being done that the residents just didn't see.

**CM Brown** – Thanks everyone for your viewpoints and comments. As I stated before leadership is so important. We are not taking this lightly. Know that the decisions are being made on behalf of our citizens and our wonderful Town; the Town of Capitol Heights. There's so much that we can accomplish and we plan to accomplish great things for our community.

**CM Chew** – I have no comment at this time.

**CM Ford** – Thank everyone for attending. I want to start by saying I do not support this Charter Amendment 2021-18. I have not heard any valid reason for abolishing the office of our current Mayor. I did not support Resolution 2021-13 to suspend the Mayor because no facts were proven at that time. I have not been informed by any Council Members proposing this Resolution; no new concerns have been brought out. I don't recall any discussion by Council about any new concerns. I don't recall nay facts being presented at any of our Hearings. Therefore, I can and will not vote yes with good conscience to remove our Mayor from office. I will acknowledge that there have been personal disputes between Council that Town residents have been privy to. So, why Council Members Akers, Brown, Chew and Williams are proposing this Resolution to advance disciplinary action against our current Mayor is beyond me. I urge my collegiates to reconsider moving forward with Charter Amendment Resolution 2021-18. Thank you, Mayor Maldon, for the service that you contributed to moving our Town forward. Continue to be encouraged and continue to service the people for our community.

**CM Williams** – I'd like to urge the Community to hear the suffering in the silence. When we talk about the number of people that are here, and the number that could be here, it's a lot of silent voices out there. Even though we're not at liberty to delve in to the details of how the Community has been hurt, we are otherwise responsible for upholding what needs to take place. A co-dependency could reveal a lot. Maybe an allegiance that can't be broken but it could be steering in the wrong direction. If you were to see that, I'm speaking to the Community. What would you do? To do nothing is just as tragic as to stand when you see something that is unacceptable. Not



personal, but positive. Positive. There are some controlling factors that I have seen that are destructive. Down right not the right thing to do. I feel obliged to try to do my very best to stop that from continuing. Therefore, I am in support of making this change.

**Mayor Pro Tem Cason relinquished her seat to CM Williams in order to speak.**

**CM Cason** – Thank you everyone for attending; residents and guests. As you know in May, 2018, the people elected Shawn Maldon as our Mayor and the people should be the ones to vote him out; not my colleagues not the elected officials of the Town of Capitol Heights. As most of you all know, I ran on the opposite ticket of Shawn Maldon and that says something for me to stand here today in support of him. I do not support the Charter Amendment that’s on the table. Is this Resolution for the people of the Town or is it for the elected officials who are supporting this Resolution? In my opinion, I’m going to answer that question. I believe it’s for those who are supporting this Resolution. This Resolution along with the Resolutions presented at the 2020 Hearing, are personal and has no benefit for the quality-of-life issues for the residents of the Town of Capitol Heights that are faced on a daily basis. Now it saddens me to stand here and say, that I too as Council Woman Ford has stated have not seen any evidence to support what Council Members Akers, Brown, Chew and Williams have presented. It was stated that the Mayor violated his suspension. I was not a part of any meeting to discuss or hear any reference to that.

However, what has been presented in these Resolutions that impacts the citizens of the Town of Capitol Heights; it impacts the residents’ voice. The citizens’ voice is being silenced while a dictatorship is being developed. If I had the opportunity to vote, serving as Mayor Pro Tem, I will not be able to vote. I would not vote for this Charter Amendment. I will state my vote would have been no. Thank you and I yield the floor back to CM Williams. CM Williams yield the floor back to Mayor Pro Tem Cason.

**X. Motion to close the Hearing was made by CM Akers; Seconded by CM Brown.**

**Vote:**

**CM Williams Y**

**CM Ford Y**

**CM Chew Y**

**CM Brown Y**

**CM Akers Y**

**Vote Carries 5/0**

\*Attorney Best explain the option to Close the Hearing was on the agenda if the Council need to go in to Closed Session to confer with the Town Attorney.

**CM Williams rescinded the Vote to close the Hearing.**

**CM Akers rescinded the Motion to Close the Hearing.**

**CM Brown accepted.**

**Vote to Open the Hearing**

**CM Williams Y**

**CM Brown Y**

**CM Chew Y**

**CM Ford Y**

**CM Akers Y**

**Vote Carries 5/0**

**XI. CM Williams Motioned to Approve Charter Amendment 2021-18, Seconded by CM Brown**

**Vote**

**CM Chew Y**

**CM Ford N**

**CM Brown Y**

**CM Akers Y**

**CM Williams Y**  
**Vote Carries 4/1**

**XII. CM Williams Motioned to adjourn the Hearing, Seconded by CM Brown**

**Vote**

**CM Akers Y**

**CM Chew Y**

**CM Brown Y**

**CM Ford Y**

**CM Williams Y**

**Vote Carries 5/0**

**Meeting adjourned at 8:40PM**

DRAFT

# Proclamation

**WHEREAS**, in 1980, President Jimmy Carter issued the first presidential Proclamation declaring the week of March 8 as National Women’s History; and

**WHEREAS**, the U.S. Congress followed suit the next year, passing a Resolution establishing a national celebration; and

**WHEREAS**, Women’s History Month has been a celebration in the month of March in the United States since 1987

**WHEREAS**, on May 7, 2018 six women were elected as Town Council Members; and

**WHEREAS**, on May 14 2018, Rhonda A. Akers, Caroline Brown, Renita A. Cason, LaTonya G. Chew, Faith T. Ford, and Elaine Williams took the Oath of Office as the first all Women Town Council; and

**NOW, THEREFORE** , it is with pride that we acknowledge this milestone in the Town of Capitol Heights; and

**IN WITNESS THEREOF** , and on behalf of the citizens and the staff of Town of Capitol Heights, hereby recognize role in history and the contributions of the all-Women Town Council.

I have hereunto set my hand and caused the seal of the Town of Capitol Heights, Maryland, to be affixed this 22nd day of March, 2021.

---

Darrell Miller, Acting Town Manager  
On behalf of Mayor Pro Tem, Renita A. Cason  
and Council Members



Read and Adopted: \_\_\_\_\_

**TOWN OF CAPITOL HEIGHTS  
RESOLUTION 2021-21**

(Drafted by Acting Town Administrator)

Sponsored by: Councilmember(s) \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE MAYOR AND COUNCIL OF THE TOWN OF CAPITOL HEIGHTS, MD, AUTHORIZING THE PURCHASE OF THREE POLICE VEHICLES**

**WHEREAS**, the Incorporated Town of Capitol Heights is in need of additional Police Department Vehicles; and

**WHEREAS**, the Mayor and Council of the Town of Capitol Heights, Maryland authorizes the Acting Town Administrator, Town Attorney and Chief of Police to sign all documents related to the purchase of three police vehicles

**WHEREAS**, the Town will lease/purchase three vehicles with a grant matching funds for the third vehicles.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Town of Capitol Heights, that the applicant point of contact for the Town shall be Town Police Chief, Mark Cummings.

**AND BE IT FURTHER RESOLVED AND ORDERED** that this Resolution shall take effect immediately.

PASSED this 22nd Day of March 2021.

**THE TOWN OF CAPITOL HEIGHTS**, by and through its Mayor and Common Council

\_\_\_\_\_  
Renita A. Cason  
Mayor Pro Tempore/Councilmember

\_\_\_\_\_  
Rhonda Akers  
Councilmember

\_\_\_\_\_  
Caroline Brown  
Councilmember

\_\_\_\_\_  
LaTonya Chew  
Councilmember

---

Faith T. Ford  
Councilmember

---

Elaine Williams  
Councilmember

ATTEST:

---

Darrell Miller  
Acting Town Administrator

**CERTIFICATION**

I, HEREBY CERTIFY, as the duly appointed Town Clerk of the Town of Capitol Heights, Maryland, that on the 22<sup>nd</sup> day of March 2021 with \_\_\_\_\_ Aye votes and \_\_\_\_\_ Nay votes, the aforesaid Resolution passed.

---

Robin Bailey- Walls, Town Clerk



Read and Adopted: March 22, 2021

**TOWN OF CAPITOL HEIGHTS  
RESOLUTION 2021-21**

(Drafted by Acting Town Administrator)  
Sponsored by: Council Member Faith T. Ford

**A RESOLUTION AUTHORIZING THE MAYOR AND COUNCIL OF THE TOWN OF CAPITOL HEIGHTS, MD, AUTHORIZING THE PURCHASE OF THREE POLICE VEHICLES**

**WHEREAS**, the Incorporated Town of Capitol Heights is in need of additional Police Department Vehicles; and

**WHEREAS**, the Mayor and Council of the Town of Capitol Heights, Maryland authorizes the Acting Town Administrator, Town Attorney and Chief of Police to sign all documents related to the purchase of three police vehicles

**WHEREAS**, the Town will lease/purchase three vehicles with a grant matching funds for the third vehicles.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Town of Capitol Heights, that the applicant point of contact for the Town shall be Town Police Chief, Mark Cummings.

**AND BE IT FURTHER RESOLVED AND ORDERED** that this Resolution shall take effect immediately.

PASSED this 22nd Day of March 2021.

**THE TOWN OF CAPITOL HEIGHTS**, by and through its Mayor and Common Council

\_\_\_\_\_  
Renita A. Cason  
Mayor Pro Tempore/Councilmember

\_\_\_\_\_  
Rhonda Akers  
Councilmember

\_\_\_\_\_  
Caroline Brown  
Councilmember

\_\_\_\_\_  
LaTonya Chew  
Councilmember

\_\_\_\_\_  
Faith T. Ford  
Councilmember

\_\_\_\_\_  
Elaine Williams  
Councilmember

ATTEST:

\_\_\_\_\_  
Darrell Miller  
Acting Town Administrator

**CERTIFICATION**

I, HEREBY CERTIFY, as the duly appointed Town Clerk of the Town of Capitol Heights, Maryland, that on the 22<sup>nd</sup> day of March 2021 with \_\_\_\_\_ Aye votes and \_\_\_\_\_ Nay votes, the aforesaid Resolution passed.

\_\_\_\_\_  
Robin Bailey- Walls, Town Clerk



Introduced and Read on: March 22, 2021

Read and Adoption: March 22, 2021

**THE TOWN OF CAPITOL HEIGHTS  
RESOLUTION 2021- 22**

Introduced by: Councilmember(s) Akers, Brown, Chew and Williams

**A RESOLUTION TO TOLL AND RE-ESTABLISH THE RUNNING OF THE SUSPENSION PERIOD REGARDING RESOLUTION 2021-12 ADOPTED TO TEMPORARILY SUSPEND THE MAYOR FROM OFFICE IN ACCORDANCE WITH SECTION 219 (SUSPENSION OF ELECTED OFFICIAL) OF THE TOWN CHARTER**

**EXPLANATORY STATEMENT:** The incumbent Mayor received a vote of no confidence from the Council followed by notice and a hearing prior to the adoption of Resolution 2021-13 on January 25, 2021 which, in accordance with Section 219 of the Town Charter, ordered the suspension of the Mayor from office for a period not to exceed 70 days. Allegations have since been made and written testimony provided in court that Mayor Maldon has failed to observe the terms and conditions of his suspension from office as expressly stated in said Resolution 2021-13. The purpose of this new resolution is to establish or re-establish the appropriate period of suspension considering the Mayor's alleged failure to fully comply with the terms and conditions of the Council's previously ordered suspension period.

**WHEREAS,** Section 219 (Suspension of Elected Official) of the Town Charter states that any violation of an express prohibition of the Town Charter or failure to perform an affirmative duty or responsibility as prescribed by the Charter, as determined by an affirmative vote of at least four members of the Mayor and Council, shall be grounds for suspension from office for a period of not more than 70 days, and that the suspension from office shall only be affected with a favorable vote of four (4) members of the Mayor and Council; and

**WHEREAS,** the Town Council approved Resolution 2021-13 on January 25, 2021 and further found and ordered therein that Mayor Maldon shall be temporarily suspended from the Office of Mayor with regular compensation, and further resolved and ordered that the suspension shall entail a cessation of all municipal powers and duties previously vested in the Mayor by Charter and will include, but is not limited to, no longer chairing or attending meetings, not representing the Town at public or private events or ceremonies, not acting as a Town spokesperson, not being allowed to participate in Town organized Zoom or in person meetings other than in the same capacity as a regular citizen, and no official contact with employees, staff, Councilmembers, ATA/TA, contractors, vendors, or any affiliated or intergovernmental contacts with the Town of Capitol Heights for assistance, coordination or information other than in the same capacity as a regular citizen; however, the ATA/TA [Town Administrator] may be contacted by said suspended official from time to time to obtain general information relating to



said suspension or other pertinent information relating to suspension of lawful duties or the payment of compensation, and the Mayor Pro Tempore or Senior Elected official in lieu of the Mayor shall chair all public meetings, sign checks, and legislation and perform all other duties, responsibilities and tasks in the absence of the Mayor as provided in the Town Charter or ordinances for a period of 70 days with the potential that he be returned to full and regular duty as Mayor or otherwise duly removed from his term of office and/or be properly determined to have forfeited his office.

**WHEREAS**, the Town Council finds that the Mayor's original suspension was to continue for a period of 70 days to commence on January 25, 2021 and run until on or about April 5, 2021; and

**WHEREAS**, the Town Council further finds that Resolution 2021-13 suspending Mayor Maldon expressly forbids him from attending or chairing meetings in his official capacity or prevents him from otherwise representing the Town at public or private events and further limits him from making official contact with other intergovernmental contacts such as MBM, where he has recently served as its President by virtue of his elective office; and

**WHEREAS**, the Town Council further finds that Mayor Maldon has violated said conditions expressly found in Resolution 2021-13 on at least two occasions by participating and chairing meetings of the Maryland Black Mayor's, Inc. ("MBM") and officiating or officially participating in a local 7-11 convenience store ribbon cutting ceremony held on or about February 8, 2021; and

**WHEREAS**, the Town Council further finds that an affidavit with exhibits, attached hereto and incorporated by reference herein, was filed in Case No. CAL21-01339, an active case docketed in the Circuit Court for Prince George's County, stating under oath that there are several images and organizational Facebook postings of Mayor Maldon, despite having been suspended from office, where he was actively presiding and/or participating in activities of the Maryland Black Mayor's, Inc. as the duly serving Mayor of the Town of Capitol Heights; and

**WHEREAS**, the Town Council further finds that in the interest of justice and equity that when an elected official ignores or violates the terms and conditions of a duly ordered suspension from office or thereby acts without authorization and performs all or a part of his duties and responsibilities or misuses the privileges of office during an ordered period of cessation of duties and privileges, then the period of suspension should be tolled and readjusted to obtain compliance with and fulfill the legislative intent and purposes of Section 219 of the Town Charter and the suspension resolution; and

**WHEREAS**, the Town Council further finds that the period between January 25, 2021 (i.e., the original suspension start date) through February 26, 2021 (i.e., the last MBM, Inc. meeting date presided over by Mayor Maldon while suspended) should be tolled for 32 days due to the failure of the Mayor to fully observe and comply with the requirements of his previous suspension resolution; and

**WHEREAS**, the Town Council further finds that since Mayor Maldon has not, in good faith, fully complied with his suspension resolution for the full 70 day "period," he should be estopped or prevented from obtaining equitable relief or otherwise from being reinstated as Mayor should he wish to legally challenge this Resolution.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED, BY THE MAYOR AND COUNCIL OF THE INCORPORATED TOWN OF CAPITOL HEIGHTS**, this \_\_\_\_ day of March 2021 as follows:

1. That in addition to the above recitals, which are incorporated by reference herein, the Mayor and Council, as a collegial body, makes the following allegations, findings, resolutions, assertions, approvals, and conclusions in support of its decision to modify and reaffirm the period of suspension from office of Mayor Shawn M. Maldon for a period not to exceed 70 days, as initially resolved and ordered by Resolution 2021-13 on January 25, 2021, whereby said Resolution 2021-13 is hereby changed or modified to toll the Mayor's initial suspension period for 32 days following January 25, 2021 due to the Mayor's failure to fully observe and comply with the requirements and limitations of his previous suspension resolution for the reasons stated herein, and furthermore said governing body hereby reimposes or commences the remainder of the 70-day suspension period or 38 days to hereafter run from the effective date of this Resolution until May \_\_, 2021.
2. That Resolution 2021-13, as originally passed and approved on January 25, 2021, to suspend the Mayor is incorporated herein by reference and is reapproved and ratified, as amended, by this Resolution.

**AND BE IT FURTHER RESOLVED AND ORDERED** that after the commencement or re-commencement of the period of suspension as approved and ordered by this Resolution, effective immediately and in accordance with the Town Charter, the Council, as stated hereinabove, will further consider taking additional actions or measures as deemed further necessary and proper to justify and effectuate the possible forfeiture, abolishment of office or permanent removal from office of the Mayor.

**AND BE IT FURTHER RESOLVED AND ORDERED** that this Resolution shall take effect immediately.

PASSED this 22nd Day of March 2021.

**THE TOWN OF CAPITOL HEIGHTS**, by and through its Mayor and Common Council

\_\_\_\_\_  
Renita A. Cason  
Mayor Pro Tempore/Councilmember

\_\_\_\_\_  
Rhonda Akers  
Councilmember

\_\_\_\_\_  
Caroline Brown  
Councilmember

\_\_\_\_\_  
LaTonya Chew  
Councilmember

\_\_\_\_\_  
Faith T. Ford  
Councilmember

\_\_\_\_\_  
Elaine Williams  
Councilmember

ATTEST:

\_\_\_\_\_  
Darrell Miller  
Acting Town Administrator

\_\_\_\_\_  
Shawn M. Maldon  
Mayor

*[Attachment - Affidavit of Acting Town Administrator dated 3/12/21]*

**CERTIFICATION**

I, HEREBY CERTIFY, as the duly appointed Town Clerk of the Town of Capitol Heights, Maryland, that on the 22nd day of March 2021 with \_\_\_\_Aye votes and \_\_\_\_ Nay votes, the aforesaid Resolution passed.

\_\_\_\_\_  
Robin Bailey- Walls, Town Clerk



Introduced and Read on: March 22, 2021

Read and Adoption: March 22, 2021

**THE TOWN OF CAPITOL HEIGHTS  
RESOLUTION 2021- 22**

Introduced by: Councilmember(s) Akers, Brown, Chew and Williams

**A RESOLUTION TO TOLL AND RE-ESTABLISH THE RUNNING OF THE SUSPENSION PERIOD REGARDING RESOLUTION 2021-12 ADOPTED TO TEMPORARILY SUSPEND THE MAYOR FROM OFFICE IN ACCORDANCE WITH SECTION 219 (SUSPENSION OF ELECTED OFFICIAL) OF THE TOWN CHARTER**

**EXPLANATORY STATEMENT:** The incumbent Mayor received a vote of no confidence from the Council followed by notice and a hearing prior to the adoption of Resolution 2021-13 on January 25, 2021 which, in accordance with Section 219 of the Town Charter, ordered the suspension of the Mayor from office for a period not to exceed 70 days. Allegations have since been made and written testimony provided in court that Mayor Maldon has failed to observe the terms and conditions of his suspension from office as expressly stated in said Resolution 2021-13. The purpose of this new resolution is to establish or re-establish the appropriate period of suspension considering the Mayor's alleged failure to fully comply with the terms and conditions of the Council's previously ordered suspension period.

**WHEREAS,** Section 219 (Suspension of Elected Official) of the Town Charter states that any violation of an express prohibition of the Town Charter or failure to perform an affirmative duty or responsibility as prescribed by the Charter, as determined by an affirmative vote of at least four members of the Mayor and Council, shall be grounds for suspension from office for a period of not more than 70 days, and that the suspension from office shall only be affected with a favorable vote of four (4) members of the Mayor and Council; and

**WHEREAS,** the Town Council approved Resolution 2021-13 on January 25, 2021 and further found and ordered therein that Mayor Maldon shall be temporarily suspended from the Office of Mayor with regular compensation, and further resolved and ordered that the suspension shall entail a cessation of all municipal powers and duties previously vested in the Mayor by Charter and will include, but is not limited to, no longer chairing or attending meetings, not representing the Town at public or private events or ceremonies, not acting as a Town spokesperson, not being allowed to participate in Town organized Zoom or in person meetings other than in the same capacity as a regular citizen, and no official contact with employees, staff, Councilmembers, ATA/TA, contractors, vendors, or any affiliated or intergovernmental contacts with the Town of Capitol Heights for assistance, coordination or information other than in the same capacity as a regular citizen; however, the ATA/TA [Town Administrator] may be contacted by said suspended official from time to time to obtain general information relating to

said suspension or other pertinent information relating to suspension of lawful duties or the payment of compensation, and the Mayor Pro Tempore or Senior Elected official in lieu of the Mayor shall chair all public meetings, sign checks, and legislation and perform all other duties, responsibilities and tasks in the absence of the Mayor as provided in the Town Charter or ordinances for a period of 70 days with the potential that he be returned to full and regular duty as Mayor or otherwise duly removed from his term of office and/or be properly determined to have forfeited his office.

**WHEREAS**, the Town Council finds that the Mayor's original suspension was to continue for a period of 70 days to commence on January 25, 2021 and run until on or about April 5, 2021; and

**WHEREAS**, the Town Council further finds that Resolution 2021-13 suspending Mayor Maldon expressly forbids him from attending or chairing meetings in his official capacity or prevents him from otherwise representing the Town at public or private events and further limits him from making official contact with other intergovernmental contacts such as MBM, where he has recently served as its President by virtue of his elective office; and

**WHEREAS**, the Town Council further finds that Mayor Maldon has violated said conditions expressly found in Resolution 2021-13 on at least two occasions by participating and chairing meetings of the Maryland Black Mayor's, Inc. ("MBM") and officiating or officially participating in a local 7-11 convenience store ribbon cutting ceremony held on or about February 8, 2021; and

**WHEREAS**, the Town Council further finds that an affidavit with exhibits, attached hereto and incorporated by reference herein, was filed in Case No. CAL21-01339, an active case docketed in the Circuit Court for Prince George's County, stating under oath that there are several images and organizational Facebook postings of Mayor Maldon, despite having been suspended from office, where he was actively presiding and/or participating in activities of the Maryland Black Mayor's, Inc. as the duly serving Mayor of the Town of Capitol Heights; and

**WHEREAS**, the Town Council further finds that in the interest of justice and equity that when an elected official ignores or violates the terms and conditions of a duly ordered suspension from office or thereby acts without authorization and performs all or a part of his duties and responsibilities or misuses the privileges of office during an ordered period of cessation of duties and privileges, then the period of suspension should be tolled and readjusted to obtain compliance with and fulfill the legislative intent and purposes of Section 219 of the Town Charter and the suspension resolution; and

**WHEREAS**, the Town Council further finds that the period between January 25, 2021 (i.e., the original suspension start date) through February 26, 2021 (i.e., the last MBM, Inc. meeting date presided over by Mayor Maldon while suspended) should be tolled for 32 days due to the failure of the Mayor to fully observe and comply with the requirements of his previous suspension resolution; and

**WHEREAS**, the Town Council further finds that since Mayor Maldon has not, in good faith, fully complied with his suspension resolution for the full 70 day "period," he should be estopped or prevented from obtaining equitable relief or otherwise from being reinstated as Mayor should he wish to legally challenge this Resolution.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED, BY THE MAYOR AND COUNCIL OF THE INCORPORATED TOWN OF CAPITOL HEIGHTS**, this \_\_\_\_ day of March 2021 as follows:

1. That in addition to the above recitals, which are incorporated by reference herein, the Mayor and Council, as a collegial body, makes the following allegations, findings, resolutions, assertions, approvals, and conclusions in support of its decision to modify and reaffirm the period of suspension from office of Mayor Shawn M. Maldon for a period not to exceed 70 days, as initially resolved and ordered by Resolution 2021-13 on January 25, 2021, whereby said Resolution 2021-13 is hereby changed or modified to toll the Mayor's initial suspension period for 32 days following January 25, 2021 due to the Mayor's failure to fully observe and comply with the requirements and limitations of his previous suspension resolution for the reasons stated herein, and furthermore said governing body hereby reimposes or commences the remainder of the 70-day suspension period or 38 days to hereafter run from the effective date of this Resolution until May 3rd, 2021.
2. That Resolution 2021-13, as originally passed and approved on January 25, 2021, to suspend the Mayor is incorporated herein by reference and is reapproved and ratified, as amended, by this Resolution.

**AND BE IT FURTHER RESOLVED AND ORDERED** that after the commencement or re-commencement of the period of suspension as approved and ordered by this Resolution, effective immediately and in accordance with the Town Charter, the Council, as stated hereinabove, will further consider taking additional actions or measures as deemed further necessary and proper to justify and effectuate the possible forfeiture, abolishment of office or permanent removal from office of the Mayor.

**AND BE IT FURTHER RESOLVED AND ORDERED** that this Resolution shall take effect immediately.

PASSED this 22nd Day of March 2021.

**THE TOWN OF CAPITOL HEIGHTS**, by and through its Mayor and Common Council

\_\_\_\_\_  
Renita A. Cason  
Mayor Pro Tempore/Councilmember

\_\_\_\_\_  
Rhonda Akers  
Councilmember

\_\_\_\_\_  
Caroline Brown  
Councilmember

\_\_\_\_\_  
LaTonya Chew  
Councilmember

\_\_\_\_\_  
Faith T. Ford  
Councilmember

\_\_\_\_\_  
Elaine Williams  
Councilmember

ATTEST:

\_\_\_\_\_  
Darrell Miller  
Acting Town Administrator

\_\_\_\_\_  
Shawn M. Maldon  
Mayor

*[Attachment - Affidavit of Acting Town Administrator dated 3/12/21]*

**CERTIFICATION**

I, HEREBY CERTIFY, as the duly appointed Town Clerk of the Town of Capitol Heights, Maryland, that on the 22nd day of March 2021 with \_\_\_\_\_ Aye votes and \_\_\_\_\_ Nay votes, the aforesaid Resolution passed.

\_\_\_\_\_  
Robin Bailey- Walls, Town Clerk

**Action Item Tracker**  
**March 22, 2021**  
**Public Session**

No.	Date Opened	Description/Issue	Status –Work, Public or Closed Session	Requires Council Action on Mgt Report / Disposition	Assigned to	Target Date
42.	01/07/19	Updated HOA for London Woods and the Town  Draft waiting for a response from the HOA/Town MOU Partnership; follow-up – Jason to send a second letter, CM Cason to investigate why it was not passed on to the HOA Board	Work Session	Resolution 2021-20; not provided for meeting	ATA Miller  TA Jason Small	TBD 03/01/21  11/16/20 09/21/20
57.	07/06/20 01/22/19	Annexation of Metro City, Petzena Woods and Highmount- ATA Miller will follow through and provide a status	Work Session Work Session Public Session Work Session Work Session	Status Update Talked with Petzena developer Had not heard from POC Will follow through again; CM Cason provided additional information	ATA Miller  TA Jason Small	04/05/21 02/16/21 01/11/21 12/07/20 11/16/20 11/02/20 09/21/20
67.	02/04/19	3 <sup>rd</sup> Monday (Quarterly) designated for training –	Work Session	Ethics Training - Legit in attendance How to get ahead of the legislative process was resolved with the approval of hiring a lobbyist	Mayor and Council	TBD 02/08/21
112.	04/15/19	Multiple Services Home Rehab; sent final draft to Town Attorney and Home Rehab team for review; What other companies are interested?	Work Session		ATA Miller	TBD
<b>136.</b>	<b>06/01/19</b>	<b>Greenhouse - Status of the building/construction</b>  Greenhouse Greenhouse  Town Garden; Investigate in Town locations. Visit the location and research the type and what will be produced	<b>Work Session</b> Work Session Work Session Work Session Work Session  Special Session  Work Session	<b>Construction status</b> Dependent on weather Building materials have been delivered; waiting for favorable weather to begin construction Pending delivery and start-up this week. Submitted as a CARES Item Resolution to be provided Bring back Green House quote; Is an RFP required ATA Follow-up about sub-committee meeting on 12/01/20 Town Garden	<b>ATA Miller</b> ATA Miller ATA Miller ATA Miller ATA Miller/ CM Williams  CM Williams	<b>03/22/21</b> 01/11/21 01/04/21 12/21/20 12/07/20 12/01/20 11/30/20 10/19/2 09/21/20



**Action Item Tracker**  
**March 22, 2021**  
**Public Session**

No.	Date Opened	Description/Issue	Status –Work, Public or Closed Session	Requires Council Action on Mgt Report / Disposition	Assigned to	Target Date
138.	06/03/19	Combined Flyer Process; Robin and CM Brown to review and update what Jason wrote	Work Session		CM Brown Robin Bailey-Walls	04/05/21
154.	07/01/19	Do a feasibility study to use the Police building as an incubator site; Community Center or for local businesses	Work Session		ATA Miller TA Jason Small	04/19/21
159.	07/10/19	Ethics Commission; Candidate discussion in Closed Session	Closed Session	To be discussed in Closed Session Suggestion by CM Brown to open the search for candidates CM Cason – Determine from current candidates who will be the alternative member Ran out of time Ran out of time	Council CM Brown  Mayor and Council	TBD 02/08/21  10/26/20 10/19/20 07/20/20
165.	07/22/19	Responsibility transferred to Town Clerk along with ATA Miller Codification; Pat Webster working on the documentation; Combined with # 240 – Code Updates	Work Session Work Session Work Session Work Session Work Session		ATA Miller	04/19/21 12/07/20 11/16/20 11/02/20 09/21/20
177.	09/09/19	Retirement Plan; Mayor requests a presentation by the State Contractor	Work Session	Status of Retirement committee ATA Miller reported that a Retirement Committee has been formed (Deputy Morgan, Charles Simpson, Michael Coleman, James Greene, Robin Bailey-Walls (asked to be a member) and ATA Miller)	ATA Miller ATA Miller	04/05/21 01/11/21 TBD

**Action Item Tracker**  
**March 22, 2021**  
**Public Session**

No.	Date Opened	Description/Issue	Status –Work, Public or Closed Session	Requires Council Action on Mgt Report / Disposition	Assigned to	Target Date
181.	09/09/19	Owens School letter of support decision; CMs Brown & Williams provide the information	Work Session Work Session  Work Session	Send a draft letter to Council Follow through with CM Brown and CM Williams for additional information for regarding contents of the letter of support. regarding details for letter of support; Write letter of support CM Williams indicated a letter is now required; follow through is needed	ATA Miller ATA Miller/ CMs Williams and Brown  ATA Miller/ CM Williams CM Brown	04/05/21 03/01/21  02/01/21 01/04/21
189.	10/15/19	Folders & Scanning Procedures (ShoreScan); Project Folders Suggested and Approved by Council	Work Session		CM Brown Robin Bailey-Walls	04/05/21
203.	11/12/19	Lighting on Parking Lot next to D&V Beauty Salon Building; Waiting on Venus for a response from Pepco	Work Session		ATA Miller CM Chew	04/19/21
204.	11/12/19	Mural PEDC (Hair Salon)	Work Session		Mayor Maldon	TBD
213.	12/09/19	Status Update – Creation of a Project Tracker; Included in Status update 05/15/20	Work Session		CM Brown	TBD
214.	12/09/20	Charter Review; Updates and additions	Special Session		Mayor and Council	Ongoing
216.	12/09/19	Vacant Properties and Lots / Process to obtain information	Work Session		ATA Miller	04/05/21
217.	12/09/19	Creating a park like feel; Capitol Heights Blvd to new development	Work Session		Mayor Maldon	TBD
219.	02/03/20	Capitol Heights Day Plan for 2021	Work Session		ATA Miller	04/05/21
220.	02/03/20	Mediation	Work Session		ATA Miller	04/05/21
225.	02/03/20	Status – Vendor RFPs	Work Session Public Session Public Session	Will update in March ATA Miller provided an update on Moved to next Public Session	ATA Miller ATA Miller	04/05/21 01/11/21 12/28/20 12/14/20

**Action Item Tracker**  
**March 22, 2021**  
**Public Session**

No.	Date Opened	Description/Issue	Status –Work, Public or Closed Session	Requires Council Action on Mgt Report / Disposition	Assigned to	Target Date
235.	02/24/20	Status – Obtaining Properties	Work Session		ATA Miller	04/05/21 12/07/20
242.	03/02/20	CGI Update; Edited video	Work Session Public Session  Public Session Work Session Work Session Public Session	Send photos to CM Brown Some footage not reflective of Town; Provide CM Brown with additional photos of residents and Town events to be incorporated in to the video	CM Brown  CM Akers/ ATA Miller CM Akers/ATA Miller	04/05/21 01/11/21 12/14/20 11/02/20 09/14/20
248.	04/13/20	Status of Grant Files Centralized at Town Hall Recommendation was to have ATA Miller manage the grants during Budget Hearings	Work Session  Public Session  Work Session Work Session Public Session Public Session	Status Update  Status Update NTI working on Creating Mirror Drive – Ran out of time Ran out of time	ATA Miller  ATA Miller ATA Miller	04/05/21  01/11/21 12/07/20  11/09/20 11/02/20 09/14/20
279.	05/11/20	Status of Grants/Develop a Tracking System	Work Session Work Session Work Session Public Session Public Session	Ran out of time Ran out of time Status Update No Update No Update	Bev Habada  ATA Miller ATA Miller	04/05/21  11/09/20 11/02/20 09/14/20 05/18/20
310.	07/03/20	Status of CARES Reimbursements; Documentation requested; Spreadsheet requested to include what was purchased, cost, what was submitted and what was reimbursed	Work Session Work Session Work Session Public Session Work Session Public Session Public Session	List of items sent and status reimbursement; specifics requested for gift cards - # purchased and monetary breakdown; how many are left No funds reimbursed; will follow through and provide a list of what was submitted. Update provided -ATA Miller requested to discuss Reviewed at Public Session - Council requested a document to review of expenditures and reimbursement	ATA Miller  Ran out of time    CM Chew/ CM Akers	04/05/21 03/08/21 02/16/21   02/01/21 01/04/21 12/21/20 12/14/20 11/23/20 11/09/20 11/02/20

**Action Item Tracker**  
**March 22, 2021**  
**Public Session**

No.	Date Opened	Description/Issue	Status –Work, Public or Closed Session	Requires Council Action on Mgt Report / Disposition	Assigned to	Target Date
311.	07/13/20	Status Updates on Town Projects (Monthly)	Work Session Public Session Public Session Public Session Work Session	Ran out of time Moved to next Public Session Provided in Report Ran out of time	ATA Miller	04/05/21 02/16/21 01/11/21 12/14/20 11/09/20 11/02/20
314.	07/13/20	Status Update of Grant Reimbursements	Work Session Public Session  Public Session Work Session - Monthly	Update to be Provided Grant Status Update; Bev gave a detailed presentation and sent a spreadsheet for review Bev assisting in gathering documentation Miller provided an update	Bev Habada Bev Habada ATA Miller ATA Miller/ CM Cason	04/05/21 02/16/21  01/11/21 12/07/20 10/19/20
315.	07/13/20	Parliamentarian; Contact MML and other resources to provide a free resource	Work Session Work Session Work Session	ATA Miller to follow through	ATA Miller ATA Miller ATA Miller	04/05/21 11/02/20 10/19/20
<b>327.</b>	<b>09/14/20</b>	<b>Property Tax – Status</b> Miller to follow through with County to correct the error Property Tax Discussion Miller to follow through with County	<b>Public Session</b> Work Session Work Session Public Session Work Session Public Session Public Session Work Session Public/Work Session Work Session	<b>Status with County</b> Status with County Status of letters- Completed Letters being sent Working on submitting the spreadsheet the County requested No response - follow-up with County Follow-up with County Ran out of time ATA Miller to follow through	<b>ATA Miller</b>   CM Cason/ ATA Miller	<b>03/22/21</b> 03/08/21 04/05/21 02/16/21 02/01/21 01/11/21 12/21/20 12/14//20 11/09/20 11/02/20 10/05/20 10/19/20
329.	09/10/20	Legislative Policy for Rental and Business Owners Impacted by COVID	Work Session Work Session	Town Clerk explained the intent to be discussed at a later time.	ATA Miller	04/05/21 12/07/20

**Action Item Tracker**  
**March 22, 2021**  
**Public Session**

No.	Date Opened	Description/Issue	Status –Work, Public or Closed Session	Requires Council Action on Mgt Report / Disposition	Assigned to	Target Date
338.	10/13/20	To Do Lists	Work Session Work Session	Requested Feedback	CM Brown	04/05/21 10/19/20
<b>341.</b>	<b>10/19/20</b>	<b>Status of Newsletter</b>  Mailer to residents with information on COVID, budget; not to exceed page limit; post on website	<b>Public Session</b> Public Session Work Session Work Session Work Session Public Session Work Session Public Session Public Session	ATA Miller stated the Newsletters had been sent; requested information for the next publication Miller to send draft to Council ATA will get to M&C by 12/09/20	<b>ATA Miller</b>	<b>03/22/21</b> 02/01/21 01/11/21 01/04/21 12/21/20 12/07/20 11/16/20 11/09/20 11/02/20 10/26/20
345.	02/16/21 10/26/20	Transfer to Town; road resurfacing; should Ramada be responsible Status - Davey Street – Grant application Is it possible to get paved? Possible partnering with the County	Work Session Work Session	Conflicts of ownership between Ramada and County  Follow-up on Grant Status Bev Habada provided information on the pending grant Follow-up A grant was applied for to facilitate this; Will talk with Bev to get information. No transition with NSD Director; will have to investigate	ATA Miller Bev Habada ATA Miller	04/05/21 03/01/21 12/21/20 12/07/20

**Action Item Tracker  
March 22, 2021  
Public Session**

No.	Date Opened	Description/Issue	Status –Work, Public or Closed Session	Requires Council Action on Mgt Report / Disposition	Assigned to	Target Date
346.	10/26/20	Status of Citibot Operational - start date Citibot; CARES item Citibot- follow through with trail period	Work Session Work Session Work Session Work Session Work Session Public Session	Ran out of time ATA Miller reported the start date is February Miller anticipates start up soon ATA Miller discussed cost after trial period; to get up and running Previously approved for Trial period	ATA Miller ATA Miller ATA Miller	04/05/21 02/16/21 01/11/21 01/04/21 12/21/20 12/07/20 09/14/20
351.	12/07/20 10/29/20	Council Concerns	Special Session Work Session Work Session	<b>Council voted to hold special meeting(s) to work out issues; no date established</b>	CM Williams	TBD 11/09/20
352.	10/29/20	Meeting Minutes – Attendance (Sept 14 <sup>th</sup> , 21 <sup>st</sup> and 28 <sup>th</sup> )	Work Session Work Session		CM Akers CM Akers	TBD 12/07/20
353.	12/21/20 12/14/20 12/07/20	COVID-19 and Emergency Plans COVID-19 and Emergency Plans COVID -19 Plan	Work Session Public Session Work Session Work Session	Requested an extension ATA Miller requested an extension Requested to see the documentation; Town Clerk requested the Protocol be disseminated to the staff also ATA Miller stated the Town will follow the State/County; Emergency plans are in place CM Ford requested the Plans for Council review	CM Ford/ ATA Miller CM Ford/ ATA Miller Town Clerk  ATA Miller ATA Miller ATA Miller	04/05/21 03/01/21 02/01/21  01/11/21 12/21/20

**Action Item Tracker  
March 22, 2021  
Public Session**

No.	Date Opened	Description/Issue	Status –Work, Public or Closed Session	Requires Council Action on Mgt Report / Disposition	Assigned to	Target Date
354.	12/17/20	Provide the documented process to submit Property Tax forms to the County Response to PIA request for documentation on submitting Property Tax requirements to the County	Work Session Public Session Work Session	Provide documentation specific to the property tax submission process ATA Miller provided Constant Yield Tax submission documentation which included the property tax form; The requestor felt his request wasn't satisfied ATA Miller will respond with documentation to PIA – Mr. Brown requested by January 8, 2021	ATA Miller ATA Miller  ATA Miller	04/05/21 1/11/21 01/04/21
356.	01/04/21	London Woods MOU with Police Department	Public Session  Public Session Work Session Work Session	Vote found invalid per Attorney Best  Approved however issue regarding original MOU to be resolved Reviewed Ran out of time. CM Cason requested this be discussed at the next Work Session Ran out of Time	CM Cason/ ATA Miller	*03/08/21 02/22/21 02/16/21 02/01/21  01/19/21
358.	01/11/21	Update Personnel Handbook and Protocol to state internal employees that meet the position requirements are able to apply when positions become available before an outside employment search begins	Work Session	Approval of statement to be added – Ran out of Time Ran out of time	CM Akers/ Town Clerk	04/05/21  03/29/21 02/16/21
359.	01/11/21	Short term rental Ordinance is needed	Work Session	Determine Council Direction/ Author Ordinance Ran out of time	CM Cason/ James Greene Town Clerk	04/19/21  02/16/21
355.	02/08/21	Create a protocol to ensure delivery to Council when email system is down	Work Session	Document the Process/ Add phone tree  Ran out of Time	ATA Miller/ Town Clerk	04/05/21 03/01/21  02/16/21

**Action Item Tracker**  
**March 22, 2021**  
**Public Session**

#	Date Opened	Description/Issue	Status –Work, Public or Closed Session	Requires Council Action on Mgt Report / Disposition	Assigned to	Target Date
356.	02/08/21	<b>Request that Management Reports be received in writing as opposed to oral reports</b>	Public Session	Reports to be in writing	ATA Miller	<b>Ongoing</b> 03/08/21 02/22/21
358.	02/08/21	Grant management	Work Session	Develop a plan to manage grants	CM Williams/ Bev Habada	04/05/21
359.	02/08/21	Protocol for Virtual Meetings	Work Session	Document the protocol for virtual meetings	CM Ford CM Williams/	04/05/21 03/01/21
361.	02/16/21	Resident PIA request for Town budget and documentation on gift cards	Work Session	Gift Card Documentation Town Budget Provided	ATA Miller	04/05/21 03/01/21
362.	02/19/21	Resolution 2021-17; A Resolution to approve Mayor and Council Rules	Work Session Public Session		ATA Miller	04/05/21 03/08/21 02/22/21
363.	02/19/21	Police Department Salary Plan  Provide documentation on Police Department salaries, budget documentation to include cost of benefits, uniforms, taxes and so on	Public Session Work Session Public Session	Approved Provided budgetary documentation	Chief Cummings	03/08/21 03/01/21 02/22/21
364.	02/19/21	Charter Amendment 2021-18 A Charter Resolution Amendment to Amend the Charter of the Town of Capitol Heights to Temporarily Abolish the Office of the Mayor and Reassign the Office Duties of the Mayor Until the Next Election	Public Session	Approved Majority vote to move on for a Public Hearing on March 15, 2021	ATA Miller	03/15/21 02/22/21
367.	02/22/21	<b>Process for Town Manager Hiring</b>	Via email  Closed Session	<b>Closed Session</b> Mayor Pro Tem requested 3 top candidates be sent to Town Clerk for a tally by 03/12/21 Have documentation to discuss	<b>Council</b>	<b>03/22/21</b> 03/12/21  03/08/21 03/01/21



**Action Item Tracker  
March 22, 2021  
Public Session**

#	Date Opened	Description/Issue	Status –Work, Public or Closed Session	Requires Council Action on Mgt Report / Disposition	Assigned to	Target Date
369.	02/25/21	PIA Request All attorney bills and invoices during the months of January 2021 through today (Feb 25, 2021, Land Disposition Agreement and contract specifications Re: Argos and TOD project near Capitol Heights Metro Station, Written plan, suggestion, and/or process for hiring a new Town Attorney and a copy of meeting minutes (January 11 2021).	Via email request	<b>Status of Request Due by March 11</b>	ATA Miller	TBD
370.	03/05/21	Support to Greater Beulah Baptist Church Food Distribution	Work Session Public Session	Council directed to bring to a Work Session	Mayor Pro Tem Cason	04/05/21 *03/08/21
371.	03/08/21	Bates supplying trash cans (resident request)	Requested at Work Session	Determine if the Town will supply the residents trash cans replacements if Bates won't	ATA Miller	
372.	03/08/21	Street Repair - Formal Plan is requested on how and when work will be performed (street signs, road repair and so on)	Work Session		ATA Miller	
373.	03/03/21	Safety tips given by Chief to be added to the website	Work Session		Chief/ATA Miller	
374.	<b>03/11/21</b>	<b>Resolution 2021-21 Approval to Purchase Two Vehicles for the Police Department</b>	<b>Public Session</b>	<b>Previously discussed and approved; Resolution is needed</b>	<b>Chief Cummings</b>	<b>03/22/21</b>