



Town of Capitol Heights

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MAYOR & COUNCIL
PUBLIC SESSION MEETING MINUTES
IN-PERSON MEETING @ 7PM 01-09-23
TYPE DATE HERE: 01/09/23

Meeting Purpose: Mayor and Town Council Public Session		
Date: 01/09/23	Start Time: 10:48PM	Room: Council Chambers
Chair: Mayor Linda Monroe		Scribe: Town Clerk Yvette Kidd Edit: TA Habada

Chair/Voting Members:		Staff:	
P	Mayor Linda Monroe	Town Administrator – Beverly Habada	P
P	Mayor Pro Tem Ronald L. Williams, Sr.	Town Clerk – Yvette Kidd	P
P	Council Member Amanda Anderson	Chief of Police – Darryl Morgan	P
P	Council Member Anita Anderson		
P	Council Member LaTonya Chew		
P	Council Member Faith T. Ford		
P	Council Member Victor L. James, Sr.		
Guest/Residents			
R	Jean Johnson		R
R			R
R			R
R			G

- I. **Call to Order:** Council Member – Mayor Linda Monroe
- II. **Roll Call:** TA Beverly Habada
- III. **Non-Denominational prayer** – 1 min Moment of silent prayer - All
- IV. **Pledge of Allegiance** - All
- V. **Approval of The Public Session Agenda** – CM Chew moved to approve the public session agenda MPT William seconded the motion.
- VI. **Public Comments – Agenda or non-Agenda items** - Mrs. Jean Johnson asked when treasurer will be back
Response: Tuesday or Wednesday. Ms. Johnson also noted a complaint about someone else using the town Credit card and is that policy. **Mayor** responded NO however staff can use Staples and Home Depot Credit card. **CM Ford** advised moving forward to alert all Mayor & Council when town funds are being spent so it can be addressed collectively.
- VII. **Legislative items:**
 - 1) **CM Chew** offered a motion that Council accept Resolution 2023-21 authorizing purchase of 4 police cruisers with American Rescue Plan Funds originally authorized in April, 2022 but delayed due to supply chain issues. **CM Anita A.** Seconded the motion



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- **CM Amanda** yes
- **CM Anita** yes
- **CM Chew** yes
- **CM Ford** yes
- **CM James** yes
- **MPT Williams** yes

Resolution adopted

2) **CM Amanda** introduced a Proposal, to set up Hybrid meetings with a recommendation on hosting for 3 months and training town staff with the directive of the TA. The cost of the proposal \$1,884. The proposal includes: Labor, equipment, and zoom account. **CM Chew** motioned to move forward with zoom but hold off on Facebook and YouTube. **CM James** Seconded the motion. Those in favor or opposed:

- **CM Amanda** yes
- **CM Anita** yes
- **CM Chew** yes
- **CM Ford** yes
- **CM James** yes
- **MPT Williams** yes

Motion carried – Yes votes have it

Comments: **CM Ford** Stated Council should move forward, **CM Anita** Move forward, and stop delaying, **CM James** asked for the breakdown of the itemized list and if Jayden the Admin Assistant would check to see if we have some of the equipment to use. **CM Chew** stated that The Town Clerk or Admin Assistant should run and host the Zoom meeting. **CM Anita** suggested that CM Amanda start as the host for Zoom first public session meeting and train Town Clerk, Yvette Kidd and Admin Support, Jayden Ford. **CM Amanda Agreed.**

CM Amanda moved to accept the proposal for AV audio set up and to take out any items already owned. **CM Chew** seconded the motion.

- **CM Amanda Anderson** yes
- **CM Anita Anderson** yes
- **CM Chew** yes
- **CM Ford** yes
- **CM James** yes
- **MPT Williams** yes

Motion carried - Yes votes have it

CM Ford moved that Mayor & Council give permission to do virtual training to Town Clerk and Admin Assistant under the TA supervision and be ready for the next meeting. **CM James** seconded the motion.

- **CM Amanda Anderson** yes
- **CM Anita Anderson** yes
- **CM Chew** yes
- **CM Ford** yes
- **CM James** yes
- **MPT Williams** yes

Motion carried - Yes votes have it

CM Anita move to close public session and move to close session.

VIII. Adjournment - 11:33 pm